

MEETING

LICENSING COMMITTEE

DATE AND TIME

MONDAY, 21 FEBRUARY 2005

at 7.00 PM

VENUE

THE TOWN HALL, THE BURROUGHS,

HENDON, NW4 4BG

TO: MEMBERS OF THE COMMITTEE (Quorum 4)

Chairman: Councillor Eva Greenspan

Vice Chairman: Councillor Daniel Hope

Councillors:

Steven Blomer

Claire Farrier

Ansuya Sodha

Maureen Braun

Malcolm Lester

Soon-Hoe Teh

Peter Davis

Susette Palmer

Jim Tierney

Aba Dunner

Wendy Prentice

Olwen Evans

Agnes Slocombe

You are requested to attend the above meeting for which an Agenda is attached.

Roy Goddard
Head of Committee
Town Hall, Hendon NW4 4BG

Committee Section contact John Marr
020 8359 2031

FACILITIES FOR PEOPLE WITH DISABILITIES

The Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting please telephone Katy Lam on 020 8359 2015. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8 203 8942. All of our Committee Rooms also have induction loops.

ORDER OF BUSINESS

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1.	MINUTES OF MEETING HELD ON 19 JANUARY 2005	1 & 2
2.	ABSENCE OF MEMBERS	-
3.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	-
4.	Report of the Head of Committee, and Borough Solicitor Licensing Sub-Committee: Draft Hearings Procedure	3 - 5
5.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	

Fire/Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed porters. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings.

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.